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March 21, 2024

**MUST READ -**



Action	Responsible Parties	Date needed (no later than)
PDs forward email to principals/liasons requesting identified teachers;	Program Directors	Fri., 4/5
Provide school liaison(s) with names of all grade 1-5 students currently enrolled	Program Directors, Data Managers	Wed., 4/10
Review, update and distribute/link to instructions for batch uploads Identify teachers and provide email address to Program Directors	MI, NYSED, RCs	Wed., 4/10

# NYS 21st CCLC

## Details of Spring School Day Teacher Surveys

**Identification of teachers.** Classroom teachers of 21st CCLC participants in grades 1 –5 are requested to complete these surveys. Teachers who also provide services to the 21