



# New York AIM Process

Accessible Instructional Materials  
Digital Text

If student is eligible to access files within NIMAC

If student is not eligible to access files within NIMAC

FOR DIGITAL TEXT  
Bookshare  
[www.bookshare.org](http://www.bookshare.org)  
Bookshare is an Authorized User of NIMAC for NYS, and will obtain the file.

OR

FOR ACCESSIBLE PDF  
Typically available

YES

Student receives accessible textbooks.

LEA calls the publisher of the book and asks to purchase the appropriate type of accessible file.

OR

LEA obtains permission from publisher to create/transform existing materials into accessible formats.

NO