

Step by Step Guide to Complete the 2017-18 Compliance Standard LEA  
Maintenance of Effort (MOE) Calculator for the Individual with Disabilities  
Education Act (IDEA) Program

\*\*\*\* Move Data to New Version 1.3 of the LEA MOE Calculator \*\*\*\*

## Two Items to Verify Before Getting Started

1. School Districts/State Agencies **MUST NOT** submit their 2017-18 LEA MOE Compliance Standard Calculator until their 2016 LEA MOE Compliance Calculator, 2017-18 Eligibility Standard Calculator, 2016-17 LEA MOE Compliance Standard Calculator, and 2018-19 Eligibility Standard Calculator have been approved by NYSED. School Districts/State Agencies are notified by email once their LEA MOE Calculator submission is approved. The reason for this rule is that the determination if a School District/State Agency meets the 2017-18 Compliance Standard is based on previous years data.
2. School Districts/State Agencies must use the latest approved Calculator for the 2017-18 Compliance Standard submission. Your district/agency's 2018-19 Eligibility Standard Calculator that was approved by NYSED via email is the document that must be completed for this requirement. If a district/agency needs a copy of its latest approved Calculator please send an email to [idea@nysed.gov](mailto:idea@nysed.gov) for this request.

Important Note - Previous years data must not be changed. If any data from a previous year needs to be changed, please contact NYSED at (518) 486-6662 to determine next steps.

## Information that MUST be Completed

- 1) **TAB 12 17-18 MOE** ± Cell B1 is a dropdown box. P662



## Review Items

Compliance for MOE is determined by comparing the numbers from the last year for each method that **Met MOE** or **Met MOE with Exceptions or Adjustments** using the Compliance Standard (Expenditures) Tab 12. 17-18 MOE details the Comparison Year for each of the four Methods.

After you have completed all the information for your