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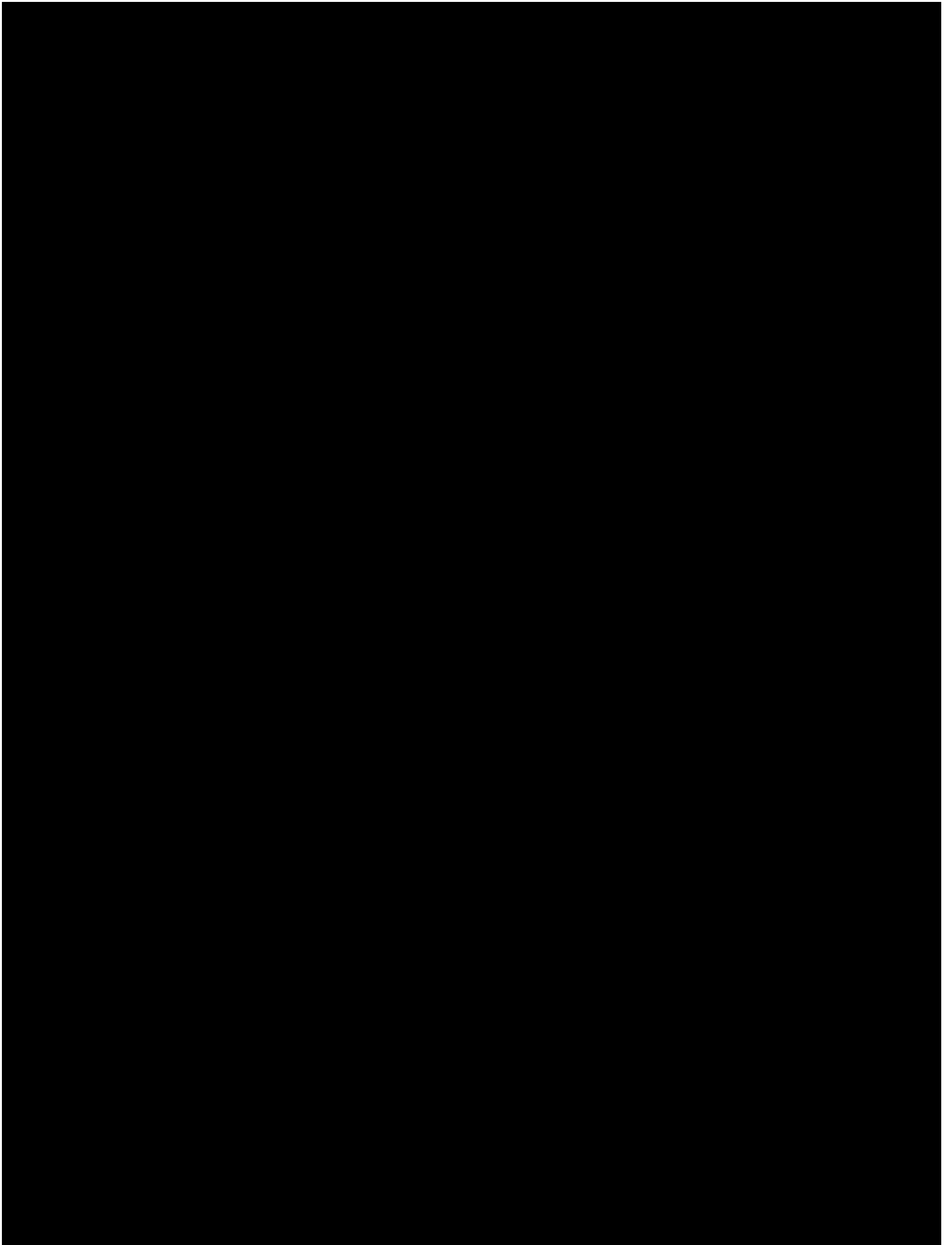
f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

Niagara Charter School strives to develop each student's character through engaging and challenging academic work. Our school believes that academic success is built on strong character qualities of collaboration, perseverance, responsibility, and compassion.

g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

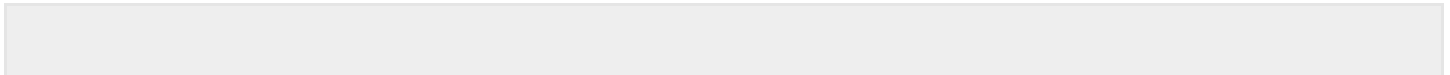
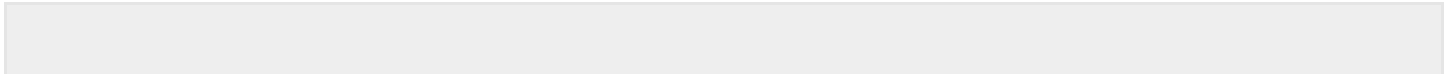
KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.)



ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Darci Novak
Position	Chief Academic Officer
Phone/Extension	716-297-4520-7224
Email	dnovak@uakron.edu



Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Jul 20 2022



Thank you

Entry 3 Progress Toward Goals

In Progress | Last edited: Oct 21 2022

Instruction

Regents, NYCDOE, and District DOE Audio

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and District DOE authorized charter schools only. These charter schools must submit their progress reports to the Board of Regents by the currently approved charters no later than November 2, 2022.

PLEASE NOTE: This is a required task, not optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE _____

2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to		
Academic Goal 1	<p>Each year the percentage of Niagara Charter School students that meet proficiency on grades 3-6 assessments, to include ELA and Math, will meet or exceed the respective percentage of students from the district of residence and district of location.</p>			
Academic Goal 2	<p>Each year the percentage of Niagara Charter School students that meet proficiency on grades 3-6 assessments, to include ELA and Math, will have an average percent proficient that is at or above the state-wide percent proficient on the New York State ELA and Math assessments.</p>			

				of location schools. Outperforming the elementary school located in close proximity to NCS.
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2021-2022 school year, any organization goalZ goal

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 3 2022

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. SUNY-authorized charter schools are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protection are turned off.

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Oct 31 2022

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by November 1, 2022.

1. School Based Fiscal Contact Information

School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
Timothy Hyland	hyland.timothy@amman.com	716-297-4320

2. Audit Firm Contact

School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Year This Audit Firm...
EFPR	[REDACTED]	[REDACTED]	6

3. If applicable, please provide contact information for all external financial services firms

Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2022-2023 Budget

Completed: 08/20/2022

SUNY-authorized charter schools should download the [2022-2023 Budget and Quarterly Report Template](#), complete a 2022-2023 Budget narrative, questionaire from the SUNY website and upload the completed template into Edcenter. SUNY's CSI will forward to NYC DOE. Due November 1, 2022.

Regents, NYDOE and Board of Education authorized charter schools should upload a copy of the schools FY22-23 Budget using the [2022-2023 Budget Template](#) in the online portal for the Annual Report on the website. Due November 1, 2022.

The assumptions column should be completed for all revenue and expense items unless all the item is self-generated. Where applicable, reference the page number or section in the application narrative that indicates the being made. For instance, if a revenue item is self-generated, reference the page number or section of the application narrative.

PLEASE NOTE: This is a required field and is mandatory.

Annual Report 2022-2023 budget template

Filename: Annual_Report_2022-2023 template.xlsx Size: 37.6 KB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed: 07/20/2022

Due on August 1, 2022, each member of the school board should complete and submit the [Financial Interest Form](#) to the Board of Trustees. The form is available on the Board of Trustees website.

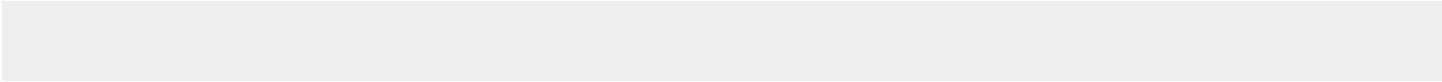
- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

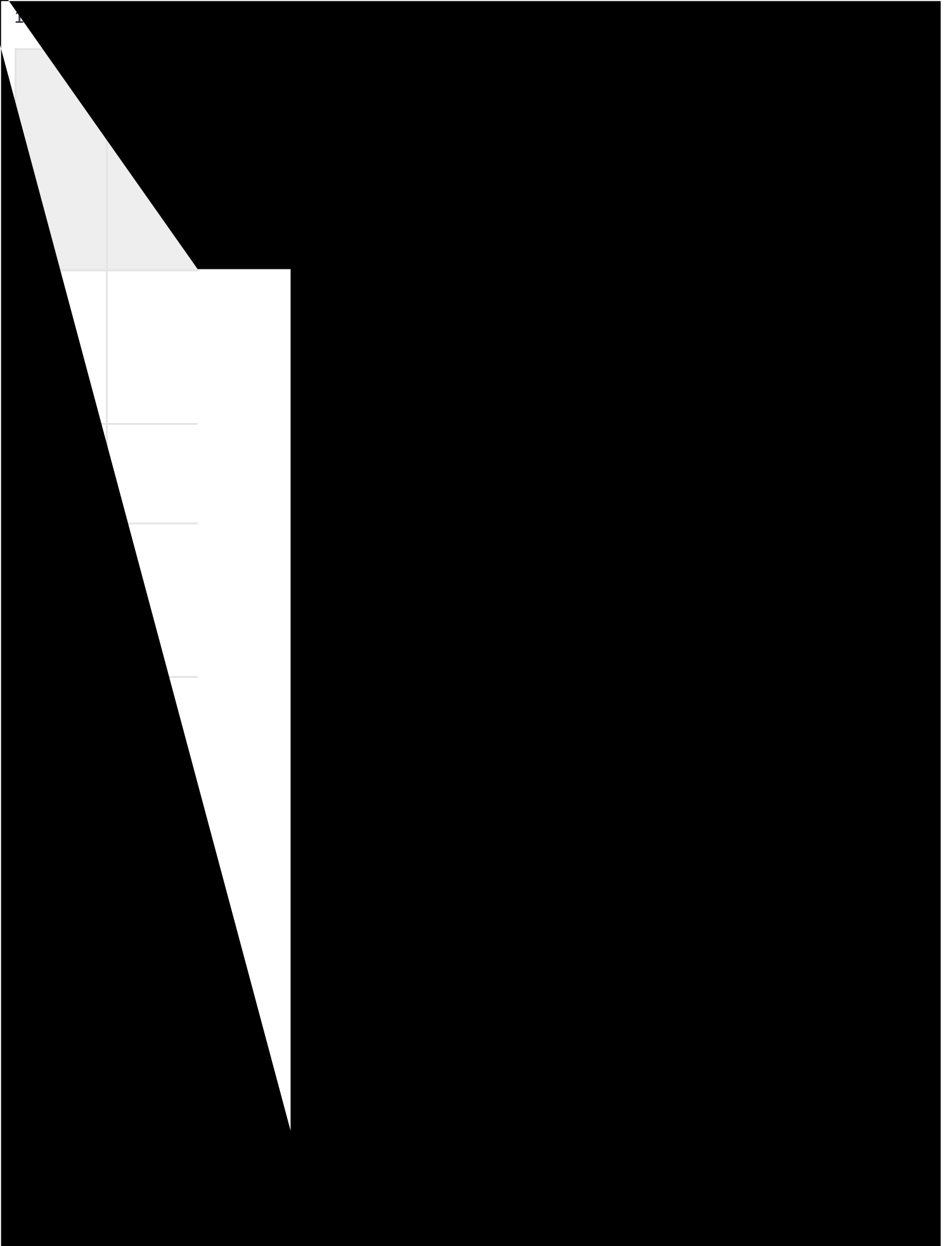
All completed forms must be collected and uploaded in .PDF format for each individual member. The education corporation is responsible for completing the form for trustees who left the board during the reporting year.

Forms completed from past years will not be accepted. Only the latest version of the form (updated in April, 2022) is acceptable.)

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

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1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	7
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2021-2022

11

4. Number of Board meetings scheduled for 2022-2023

11

Total number of Voting Members on June 30, 2022:

7

Total number of Voting Members added during the 2021-2022 school year:

0

Total number of Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:

7

Total number of Non-Voting Members on June 30, 2022:

0

Total number of Non-Voting Members added during the 2021-2022 school year:

0

Total number of Non-Voting Members who departed during the 2021-2022 school year:

0

Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2021-2022

1

Thank you.

Entry 8 Board Meeting Minutes

Completed - Oct 27 2022

[Instructions](#) - Required of Regents, NOtnts, NO s

Recruitment/Attraction Efforts Toward Meeting

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	
Economically Disadvantaged	The Community Liaison position is designed to work collaboratively with families providing support as needed. The Liaison communicates regularly with parents(ive]	The Liaison provides support as needed. The Liaison communicates regularly with parents(ive]

	<p>students</p> <p>-All NCS students received a 1:1 Chromebook device, and hotspots were provided to families in need of internet service.</p> <p>-NCS employs one full time counselor and a school nurse</p> <p>All school services are available in the student's home language.</p> <p>The school maintains a relationship with the local BOCES, community agencies, and social service agencies to support students and families' ELL needs</p> <p>The school employs an ELL teacher to support the needs of students.</p>	<p>students</p> <p>-All NCS students received a 1:1 Chromebook device, and hotspots were provided to families in need of internet service.</p> <p>-NCS employs one full time counselor and a school nurse</p> <p>All school services are available in the student's home language.</p> <p>The school maintains relationships with the local BOCES, community agencies, and social service agencies to support students and families' ELL needs.</p> <p>The school employs an ELL teacher to support the needs of students.</p> <p>In the 22/23 school year, the school will offer after-school programming with transportation provided. Before school programs are also being implemented.</p>
<p>Students with Disabilities</p>	<p>The Community Liaison position is designed to work collaboratively with families providing support as needed. The Liaison communicates regularly with parents, addressing any concerns or issues in an effort to retain students year to year. In addition,</p> <p>-Transportation is provided to all students at no cost to our families</p> <p>-Monies are allocated in the annual budget for families in need of assistance purchasing uniforms or supplies</p> <p>-All students receive free breakfast, lunch, and snack daily</p>	<p>The Community Liaison position is designed to work collaboratively with families providing support as needed. The Liaison communicates regularly with parents, addressing any concerns or issues in an effort to retain students year to year. In addition,</p> <p>-Transportation is provided to all students at no cost to our families</p> <p>-Monies are allocated in the annual budget for families in need of assistance purchasing uniforms or supplies</p> <p>-All students receive free breakfast, lunch, and snack daily</p>

-Preference is given to currently enrolled students' siblings, so families do not have children attending different elementary schools

-Every NCS teacher receives a classroom budget to purchase materials and resources for students

-All NCS students received a 1:1

Chromebook. The school has hotspots for families that do not have internet service.

-NCS employs a full-time counselor and a school nurse

All school services are available in the student information page.

The school has partnerships with the local health agencies, and other agencies to support students and families.

Online training workshops are provided through EPIC (Epidemiology and Person Infection Control) and

NCS employs a full-time special education teachers, one

time intervention teacher, AIS support staff, and a Reading Specialist to support the needs of students with disabilities.

The school conducts monthly Response to Intervention team meetings.

school programs are also being implemented.

Entry 10 – Teacher and Administrator Attrition

Completed - Oct 27 2022

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

Charter schools must ensure that all prospective _____

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

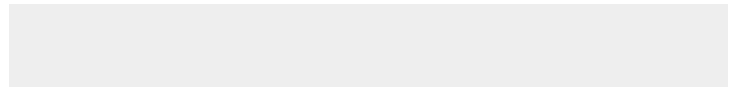
CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category C: not to exceed 5	0.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers w]] e

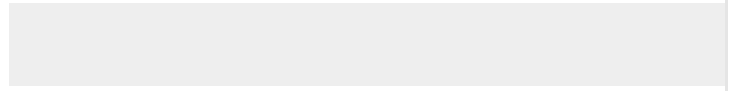
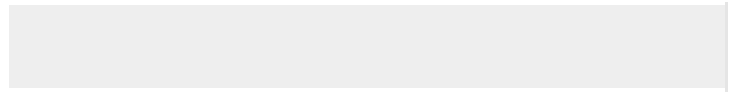
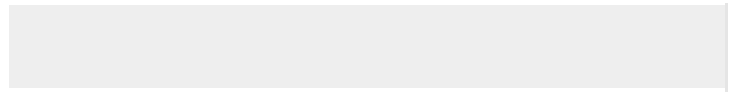
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NIAGARA CHARTER SCHOOL

Financial Statements and
Supplementary Information

June 30, 2022 and 2021

(With Independent Auditors' Report Thereon)

NIAGARA CHARTER SCHOOL

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INDEPENDENT AUDITORS' REPORT

The Board of Directors
Niagara Charter School:

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Niagara Charter School (the School) (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Niagara Charter School as of June 30, 2022 and 2021, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are

Auditors' Responsibilities for the Audit of the _____

NIAGARA CHARTER SHORA COL

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NIAGARA CHARTER SCHOOL

NIAGARA CHARTER SCHOOL
Notes to Financial Statements, Continued

(6) Commitments, Continued

(b) Transportation Services Obligations

The School has an agreement for bus transportation with a private carrier for its students. The agreement expired on June 30, 2021 and is currently under renegotiation.

(7) Contingency

The School has received grants which are subject to audit by agencies of the state and Federal government. Such audits may result in disallowances and

NIAGARA CHARTER SCHOOL
 Schedule of Expenditures of Federal Awards
 Year ended June 30, 2022

<u>Federal Grantor/Pass-through Grantor Program Title</u>	<u>Assistance Listing Number</u>	<u>Pass-through Grantor's Number</u>	<u>Expenditures</u>	<u>Expenditures to Subrecipients</u>
U.S. Department of Education:				
Passed-through NYS Department of Education:				
Title I Grants to Local Educational Agencies	84.010	0021-22-4342	\$ <u>147,965</u>	-
Supporting Effective Instruction State Grants (formerly Improving Teacher Quality State Grants)	84.367	0147-21-4342	<u>19,602</u>	-
Student Support and Academic Enrichment Program	84.424	0204CID 14 BDC Qq39 23.28658.102593764	<u>39,232.8658.102593764</u>	<u>39,232.8658.102593764</u>
			_____	_____
			_____	_____
			_____	_____
			_____	_____
			_____	_____

NIAGARA CHARTER SCHOOL
Notes to Schedule of Expenditures of Federal Awards
June 30, 2022

(1) Basis of Presentation

The accompanying schedule of expenditures of federal awards presents the activity of all federal awards programs administered by the Niagara Charter School (the School). Federal awards received directly from federal agencies, as well as federal awards passed through from other government agencies, are included on the schedule of expenditures of federal awards.

(2) Basis of Accounting

The information is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

(3) Indirect Costs

The School has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR THE
MAJOR PROGRAM AND REPORT ON INTERNAL CONTROL
OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

The Board of Trustees
Niagara Charter School:

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited Niagara Charter School's (the School) compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on the School's major federal program for the year ended June 30, 2022. The School's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2022.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the School's federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that r

NIAGARA CHARTER SCHOOL

NIAGARA CHARTER SCHOOL

Status of Prior Audit Findings

Year ended June 30, 2022

There were no audit findings in the prior year financial statements (June 30, 2021).

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

James C. Muffoletto, CPA

Name of Charter School Education Corporation:

Niagara Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer, President

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

benefit from your participation as a board member of the education corporation?

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the corporation(s) created by the

education corporation during the time you have served on the Board, and in the

7. Identify each individual, business, corporation, union, association, firm,

partnership, franchise holding company, joint-stock company, business or real
estate trust, non-profit organization, or other organization or group of people

Disclosure of Financial Interest by a Current
or Former Trustee

Trustee Name:

Amy Meshulam

Name of Charter School Education Corporation:

Niagara Charter School

1. List all positions held on the education corporation Board of Trustees ("Board")

vice president

Are you related to, or have you ever been related to, any person that could otherwise

benefit from your participation as a board member of the education corporation?

Yes No

If Yes, please describe the nature of your relationship and if this person could

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside

with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest	Steps taken to avoid a conflict of interest,	Name of person holding interest
---------	------------------------------	--	---------------------------------

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business

[Redacted]

[Redacted]

[Redacted]

Identify only the name of the organization your position in the organization

[Redacted]

Trustee Name:

Ricky Scott

Name of Charter School Education Consortium:

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation

5. Are you a past, current, or prospective employee of the charter school,

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the



education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to
---------	--	--	--



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint stock company, business or real

estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and

Disclosure of Financial Interest by a Current
or Former Trustee

Trustee Name:

MARY SCHEELER

Name of Charter School Education Corporation:

Niagara Charter School

(e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary
Chair - Academic Committee

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could

benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO") whether for-profit or not-for-profit which

management services ("CMO") whether for-profit or not-for-profit which

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside

with have held or engaged in with the charter school(s) operated by the

education corporation during the time you have served on the Board, and in the

7. Identify each individual, business, corporation, union association, firm,

estate trust, non-profit organization, or other organization or group of people



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people

Disclosure of Financial Interest by a Current

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Rep.

2. Are you related by blood or marriage to any person employed by the school

and/or education corporation?

benefit from your participation as a board member of the education corporation?

No Yes

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

x

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for profit or not for profit, which

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial	Steps taken to avoid a conflict of interest.	Name of person holding interest
---------	---------------------	--	---------------------------------

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please

identify only the name of the organization, your position in the organization,

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Lauren Howe Nalls

Name of Charter School Education Corporation:

[REDACTED]

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or ~~employee of an organization formally contracted with and/or doing business~~

with the school(s) through a management or services agreement please

Identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization	Nature of	Approximate	Name of Trustee
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**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
July 20, 2021 at 5:00 PM**

~~The following persons were present: C. M. CC-1, D. D. D. A. M. B. D. S. I. I.~~

[REDACTED]

FD [REDACTED]

DiCamillo; Lauren Howe-Nalls, and Christine Smith-Koziel

~~The following persons were present: D. D. D. I. JULY 20, 2021. A. M. C. I. I. I.~~

[REDACTED]

- Staci Intriligator and Cindy Rice, EL School Designers, met with the leadership team to construct the EL Education work plan for the 2021-2022 school year. The work plan will be shared with the trustees at the next board meeting.

General Updates:

- Dr. Novak is in the process of finishing end of year evaluations on all 12-month support staff.

year.

- The annual report is due August 2nd and is almost complete. A few more items are required, before signing and submitting.

- Mrs. Keicher updated the board recruitment flyer for trustees to review. The board unanimously agreed to utilize the flyer as is for board recruitment. Dr. Novak was given permission to distribute the flyer where she sees appropriate.

The next Board of Trustees meeting will be August 10th at 2:00 PM in Room 7000. The

11

committee will discuss how to target people with specific expertise and develop a plan to

**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
September 14, 2021 at 5:30 PM**

THE BOARD OF TRUSTEES OF NIAGARA CHARTER SCHOOL, DISTRICT SCHOOL BOARD

D. Camilleri, Mary Schoelen, Lauren Harris, Nalla, and Christina Smith, Keniel

positions for Kindergarten and 1st grade. We hired two café monitors to monitor student lunches.

Niagara Charter School
Minutes of Board of Trustees Regular Meeting
October 19, 2021 at 5:30 PM

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

DiCamillo; Mary Scheeler; Lauren Howe-Nalls, and Christine Smith-Koziel

Staff in Attendance: Dr. Darci Novak, Jill Keicher, Aimee Gonzalez, Jared Curren, Theresa

New York State) and NYSASCD (New York State Association of Supervision and Curriculum Development) Virtual Summer Series including “How Educators Can Leverage Relationships to Improve Practice” and “Rethinking Equitable and Inclusive Classrooms.”

**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
November 16, 2021 at 5:00 PM via Video Conference**

Trustees in Attendance: James C. Muffoletto, President; Amy Meshulam; Ricky Scott; Judy

Staff in Attendance: Dr. Darci Novak, Jill Keicher, Aimee Gonzalez, Jared Curren, Theresa Boniface, Megan Ackerman, Alanna Cecala, Sara Felmet, Christie Grant, Isaac Newman, Dominique Borynski, Tim Hyland, Jamie Guerra, Kim Abrams, Kiki Gordon

Others: Jonathan Schechter, Attorney for NCS, Christina Lesh, Krystal Wang, David Urban,

CAO Report, Darci Novak

Professional Development:

- Erie 1 BOCES coordinators were at NCS for 2 days including Katie Augustine for ELA standard work with new staff, and Brian Blaszak for technology integration.
- Staci Intriligator from EL Education held a virtual PD session meeting with all grade level teachers on team effectiveness.
- 4 staff members (Darci Novak, Jill Keicher, Aimee Gonzalez & Linnea DuFour) attended the virtual EL Education National Conference.
- Jared Curren, School Counselor, attended McKinney-Vento Liaisons: Roles & Responsibilities.
- Dana Burwell, Kindergarten teacher, attended “Kindergarten is Harder than Ever: How focusing on developmentally appropriate strengths can help students succeed through the Center for Children and Families of WNY.
- Kim Abrams, PE teacher, attended the Health Education Teacher Consortium.
- All instructional staff attended the Leader in Me Core 2 training through Franklin-Covey.

General Updates:

- Formal observations have begun for the fall semester. Dr. Novak and Mrs. Keicher are visiting classrooms, giving teachers feedback using the Danielson Framework for Teaching. Informal observations are also taking place, where administrators are visiting classrooms for short periods of time and giving feedback also related to the Danielson rubric

to student performance pre-COVID. There are too many variables to make valid comparisons.

- The leadership team is using the data to focus instructional efforts for groups of students and individual students, in order to differentiate and meet student needs. Grade level

Mary J. Scheeler

Mary J. Scheeler, Secretary

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- Staci Intriligator from EL Education conducted a 1-day session working with grades 4 and 6 on planning for the EL Module curriculum.

General Updates:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- Mrs. Kasper will send the board assessment tool to all trustees. Mr. Muffoletto would like trustees to look over the assessment tool so it can be discussed at the next meeting.

Finance Committee

Mr. Ricky Scott, Finance Committee Chair

- Mr. Scott reviewed the financial statements for November 30, 2021.

Facilities Committee

The Facilities Committee met on December 20, 2021.

- The committee is continuing discussions around the school's current facilities and what the future will look like in regards to facilities.

Unfinished Business:

- Dr. Novak reported that the school received the certificate of occupancy for the field house and students have been enjoying Physical Education classes in the fieldhouse.

**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
January 18, 2022 at 5:00 PM via Video Conference**

Trustees in Attendance: James C. Muffoletto, President; Amy Meshulam; Ricky Scott; Mary Scheeler; Lauren Howe-Nalls, and Christine Smith-Koziel

Staff in Attendance: Dr. Darci Novak, Jill Keicher, Aimee Gonzalez, Theresa Boniface, Dominique Borynski, Kim Abrams, Chris Stoianoff, Christie Grant, Linnea DuFour

Others: Jonathan Schechter, Attorney for NCS, Dr. Naima Bhana, Alison Tweedie, Stacey Markovich

Excused Absence: Judy DiCamillo

Unexcused Absence: None

The meeting was called to order at 5:14 PM with President, James C. Muffoletto presiding.

Public Notice was confirmed.

The agenda was approved on a motion made by Mr. Scott and seconded by Mrs. Scheeler.

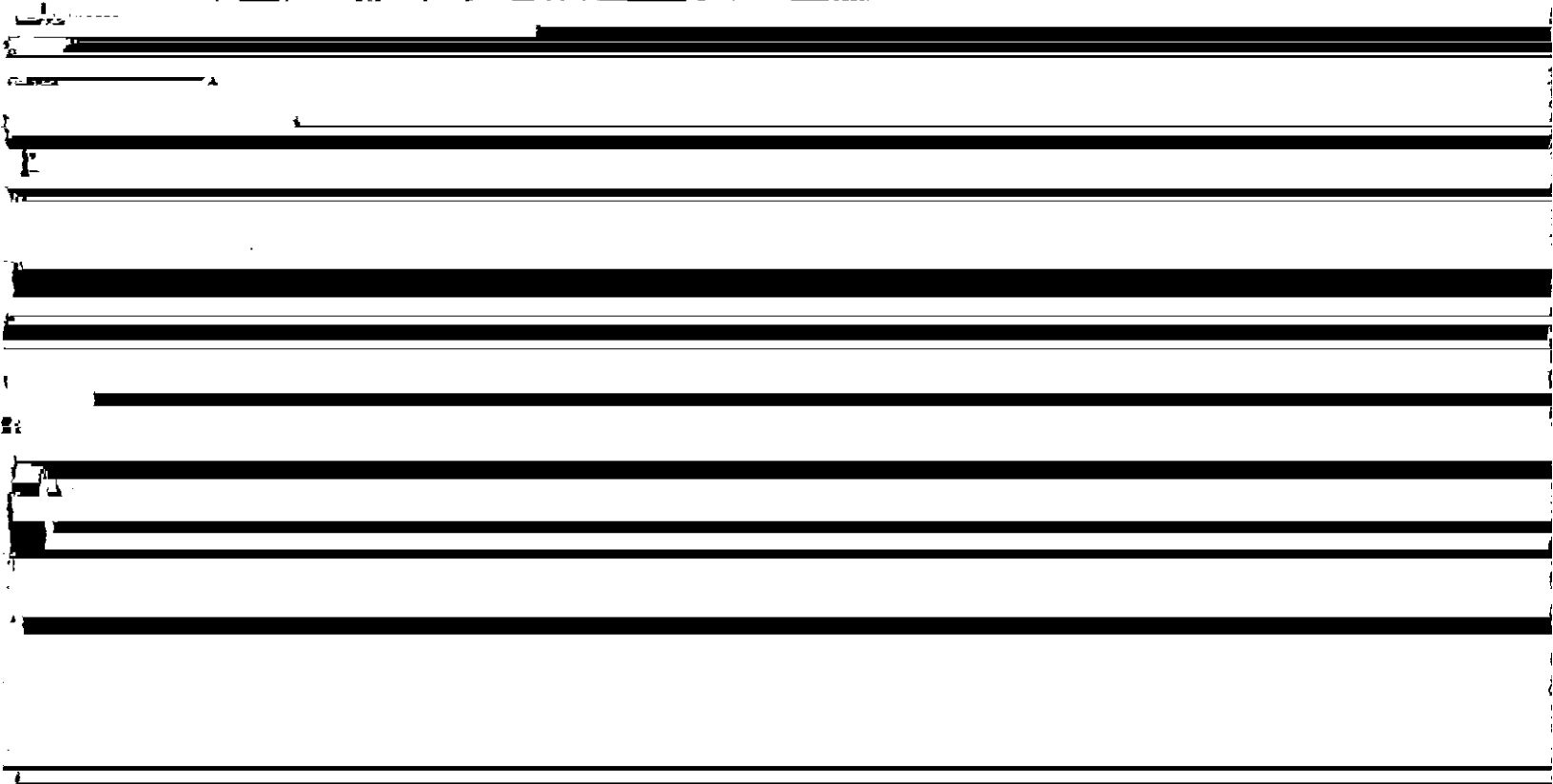
The minutes for the regular meeting of December 21, 2021 were approved on motion made by Mrs. Scheeler and seconded by Mr. Scott. The motion was passed with all in favor and no abstentions.

AAO Report, Jill Keicher

Leaders of the Month: Students demonstrated Habit 3: Put First Things First

Crew 101-William T.; Crew 102-Zoey C.; Crew 103-Taseefa R.; Crew 104-Aniya G.; Crew 105-Zaniyah C.; Crew 106-Leah C.; Crew 107-JaiThen P.; Crew 108-Layla C.; Crew 114-Nolan K.;

Crew 115-William T.; Crew 116-Zoey C.; Crew 117-Taseefa R.; Crew 118-Aniya G.; Crew 119-Zaniyah C.; Crew 120-Leah C.; Crew 121-JaiThen P.; Crew 122-Layla C.; Crew 123-Nolan K.;



standards; 1 day with for BOCES ELA (Katie Augustine) observations focusing on learning targets for new staff and 1 day with BOCES behavior specialist (Nicole Kerner) for behavior management observation and feedback

- Staci Intriligator from EL Education held a 1-day virtual meeting with all grade levels on High Quality Work Protocol Module 1 final products
- Buffalo CPR was here for 1 day for a whole staff CPR certification training

General Updates:

- The school received enough take-home COVID-19 test kits for all NCS families. Each

families came to pick up test kits.

The school will be receiving monthly replenishments of take home test kits from the

**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
February 15, 2022 at 5:00 PM via Video Conference**

Trustees in Attendance: James C. Muffoletto, President; Amy Meshulam; Ricky Scott; Mary Scheeler, and Christine Smith-Koziel

Staff in Attendance: Dr. David Nassif, Eli Keisher, Theresa Bonifacio, Aimee Gonzalez, Timothy

Other Attendees: Scholastic Attorney for NCS, Christine Cook, Jennifer Heady, Sarah Stone

- The entire staff attended a 2-hour in house behavior management training with Jen Rumfola from The Opportunities Collaborative
- The entire staff attended a 1-hour "Safe Space" virtual training through *GLYS of Western New York, Inc.*

General Updates:

- A review of the dashboard took place.
- Mr. Muffoletto asked about the decrease in average daily attendance from December to January. Dr. Novak reported that there was an increase in students under quarantine after the holiday break.

Academic Committee

Mrs. Mary Scheeler

- The Academic Committee met on February 9, 2022.

Facilities Committee

- The Facilities Committee met on February 11, 2022.
- Discussions continue around determining the availability of buildings in our demographic area or if purchasing the building is a viable option. The committee will work with the

- The landlord will obtain an appraisal for the current building.
- The Facilities Committee met with the consultant regarding the first phase of research. An updated report will be presented at the next board meeting.

The meeting was adjourned at 5:53 PM upon motion made by Mrs. Meshulam and seconded by Mr. Scott. The motion was passed with all in favor and no abstentions.

Mary J. Scheeler

Mary J. Scheeler, Secretary

**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
March 22, 2022 at 5:00 PM via Video Conference**

AGENDA

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Scheeler, Judy DiCamillo, Lauren Howe-Nalls, and Christine Smith-Koziel

Staff in Attendance: Dr. Darci Novak, Jill Keicher, Aimee Gonzalez, Christie Grant, Alanna Cecala, Dominique Borynski, Megan Ackerman, Lynn Kasper, Andrea Hopkins, Jenna Keleher, Jamie Guerra, Theresa Boniface, Jennifer Smith, Jared Curren, Rebecca Armstrong

Others: Jonathan Schechter, Attorney for NCS, Ashlee Lucas, Vincent Polizzi, Jennifer Scrivani, Kendall Conklin, Bernita Frazier, Roberta Faith

Excused Absence:

- 2 staff members (Kelsey Ansec & Rebecca Armstrong) attended workshops through BER including “Help Your Students who Struggle with Math: Practical Successful Strategies”

and “Catching up Students who Have Fallen Behind in Math.”

Mr. Ricky Scott, Finance Committee Chair

Executive Session:

- A motion to go into Executive Session to discuss a parent appeal of expulsion of hearing was

made at 5:45 PM by Mr. Scott and seconded by Mrs. Howe-Nalls. The motion passed with all in favor and no abstentions.

Howe Nalls. The motion passed with all in favor and no abstentions.

**Niagara Charter School
Minutes of Board of Trustees Regular Meeting
April 26, 2022 at 5:00 PM via Video Conference**

Trustees in Attendance: Amy Meshulam; Ricky Scott; Mary Scheeler, Judy DiCamillo, Lauren Howe-Nalls, and Christine Smith-Kozlowski

Staff in Attendance: Dr. Darci Novak, Jill Keicher, Aimee Gonzalez, Christie Grant, Jenna Keleher, Rebecca Armstrong, Theresa Boniface, Jared Curren

Others: Jonathan Schechter, Attorney for NCS, Cathy Filson, Iyanah Searight, Zendayah Smith, Delani Harris

Excused Absence: James C. Muffoletto, President

The meeting was called to order at 5:04 PM with Vice President, Amy Meshulam presiding.

Public Notice was confirmed.

The agenda was approved on a motion made by Mr. Scott and seconded by Mrs. Howe-Nalls.

The meeting adjourned at 5:34 PM on April 26, 2022 upon approval of a motion made by

Facilities Committee

- The Facilities Committee met on April 15, 2022.
- Mr. Muffoletto has contacted the school's current landlord and will be scheduling a meeting with him to discuss the school's current facility.
- The committee would like to seek out a local consultant to help gather stakeholder input on facilities.

Executive Session:

- A motion to go into Executive Session to discuss matters of attorney client privileges was made at 5:45 PM by Mr. Scott and seconded by Mrs. Hoye Nalle. The motion passed with all in favor

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

and no abstentions.

- A motion to exit Executive Session was made at 5:57 PM by Mr. Scott and seconded by Mrs. DiCamillo. The motion passed with all in favor and no abstentions.
- There was a motion to permit James C. Muffoletto, CPA to execute the Broker of Record letter agreement to allow McGuire Development Company LLC to act as the School's sole and exclusive of record to represent the School in reviewing potential real estate for a future site of the school in the form presented in the meeting.

The meeting was adjourned at 5:58 PM upon motion made by Mrs. Smith-Koziel and seconded

by Mrs. M... The motion... [REDACTED]

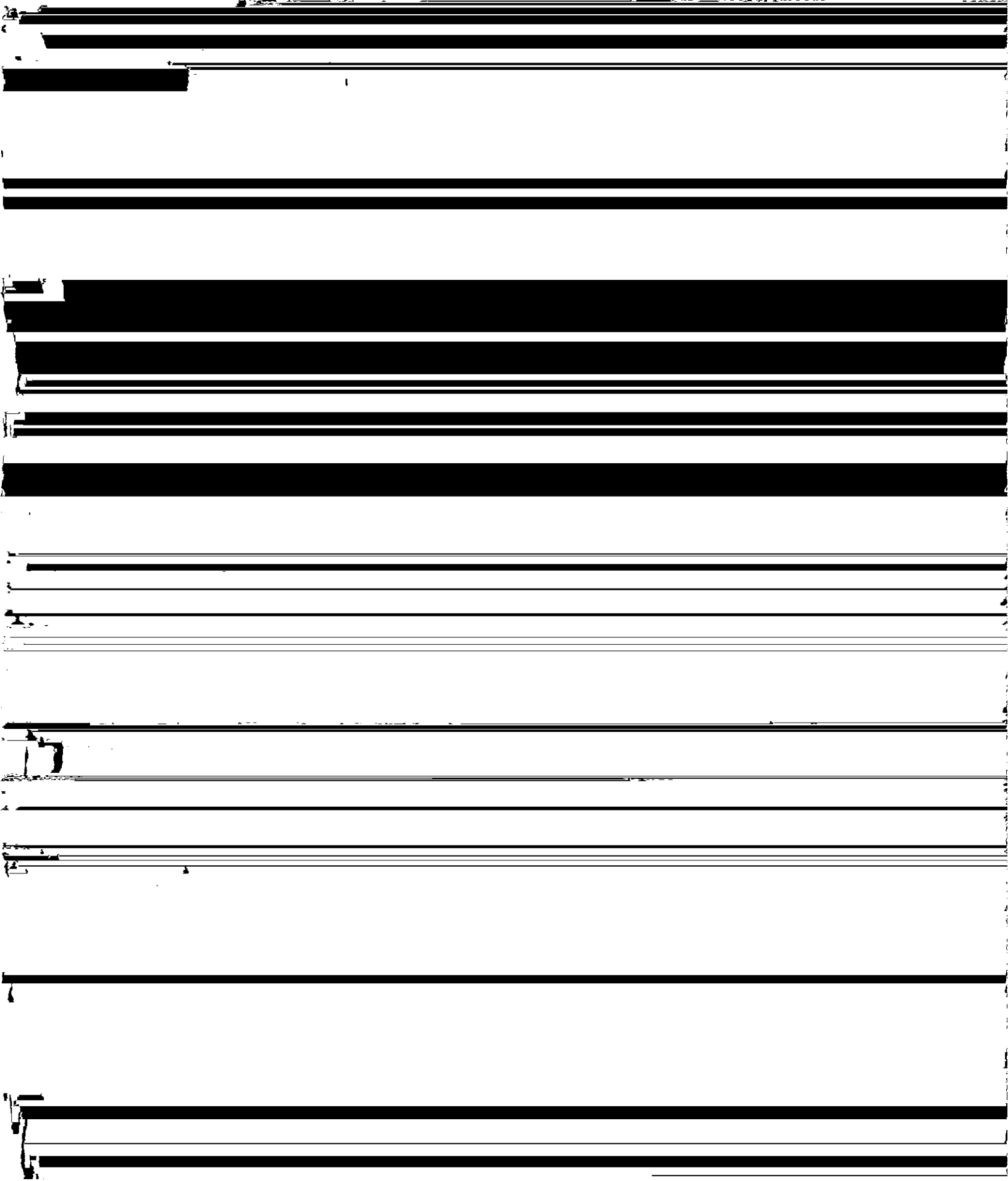
Niagara Charter School

[Redacted text]

May 17, 2022 at 5:00 PM

[Redacted text]
Trustees in Attendance: James C. Muffalotta, Dielre Scott, Mary Schaefer, Linda D'Amico, J. [Redacted]

including Best Cutting -Edge tech tools, activities & resources for enhancing your



- In addition to parent trustees, there are two at-large trustees who would like to be considered to continue trusteeship.
- A discussion ensued about expanding the board.
- A motion to increase the board by one seat was made by Mrs. Howe-Nalls and seconded

committee recommends the board add one additional trustee position at the June board

**Niagara Charter School
Minutes of Board of Trustees Annual Meeting
June 14, 2022 at 5:30 PM**

Trustees in Attendance: James C. Muffoletto, President, Amy Meshulam, Ricky Scott, Judy DiCamillo, Lauren Howe-Nalls, and Christine Smith-Koziel

Staff in Attendance: Dr. Darci Novak, Jill Keicher, Theresa Boniface, Lynn Kasper

Excused Absence: Mary Scheeler

Unexcused Absence: None

The meeting was called to order at 6:22 PM with President. James C. Muffoletto presiding.

Public Notice was confirmed.

The agenda was approved on a motion made by Mrs. DiCamillo and seconded by Mrs. Smith-Koziel.

CAO Report, Darci Novak

Dr. Novak's annual report of the school year:

2021-2022 was a unique year. We opened the school campus back up to students and staff in a full-time in-person capacity. This was not an easy task, and we had to navigate through mask mandates and strict social distancing measures. At times it felt like our daily job was solely covid reporting and quarantine confirmations. But in true NCS fashion, we persevered.

I am very proud of the work my staff and students did this school year. In closing, I want to thank my leadership team for their support this year, and I want to shout out the gold to my right-

~~I'd like to thank the board of trustees for your confidence in me~~

**Minutes of Board of Trustees Regular Meeting
June 14, 2022 at 5:00 PM**

Trustees in Attendance: James Muffoletto, Amy Meshulam, Ricky Scott, Judy DiCamillo, Lauren

Staff in Attendance: Darci Novak, Jill Keicher, Theresa Boniface, Lynn Kasper, Rebecca

Eric 1 BOCES coordinators (Katie Augustine, Nicole Korman, & Susan Crull) were at

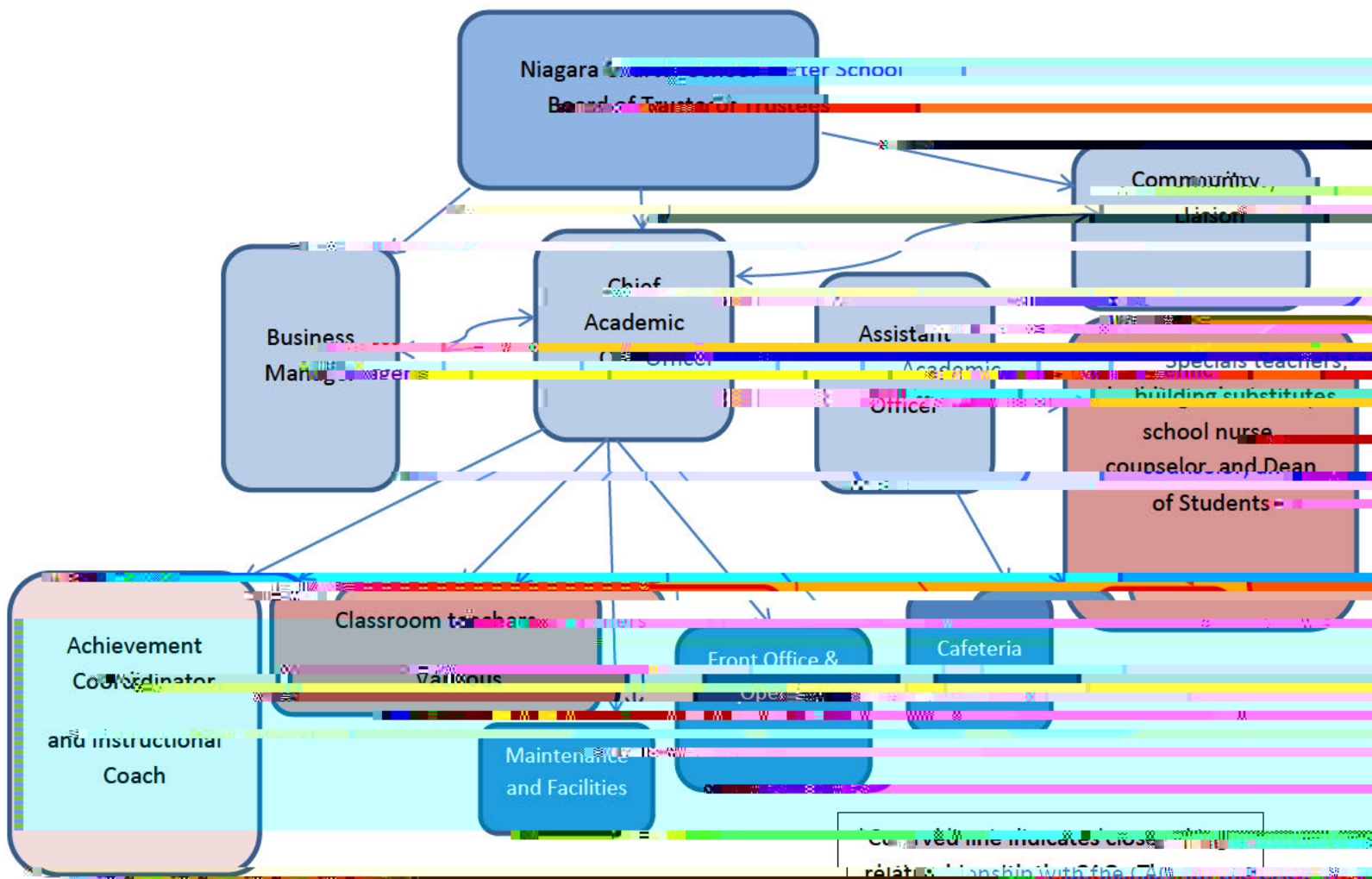
NCS for a total of 4 days including staff on a total of 1 day. NCS staff are 44

- The Board Retreat will be scheduled for the fall of 2022.
- Mrs. Kasper asked trustees to complete the board self-assessment tool on or before June 20, 2022.
- Moving into next year, Mrs. Kasper will email trustees about school and community events.

Finance Committee:

Mr. Ricky Scott, Finance Committee Chair

- Mr. Scott reviewed the proposed budget for the 2022-2023 school year.
- The budget includes a full-time Resource Officer. Dr. Novak will be reaching out to Town of Niagara police, Niagara County Sherriff's, and Lewiston police to determine pricing.



Community Liaison indicates close relationship with the City of Niagara Falls and the Board of Trustees.

Business Manager and the Community Liaison report directly to the Board of Trustees.

